



MANAGER of BUILDING SERVICES CHIEF BUILDING OFFICIAL

The Corporation of the Township of Tay

We are seeking a driven, dynamic individual who thrives in a culture of collaboration and progression to lead our Building Services team and related service delivery activities.

Tay Township is located on the sunset shores of Georgian Bay. Our communities of Victoria Harbour, Port McNicoll, Waubauskene and Waverley combine the perfect balance of urban and rural households. Tay Township is a four-season destination offering inclusive cultural and recreational activities for all ages.

Our team members are forward-thinking collaborators who are driven to innovate and modernize local government. The ideal candidate will be adaptable to our growing and evolving municipality and will enthusiastically demonstrate capabilities for making a positive impact on the Corporation and the Community as one.

Reporting to the General Manager, Protective and Development Services, or their designate, and working collaboratively with the Leadership Team, the Manager of Building Services/Chief Building Official oversees the delivery of Building Services related activities of the Municipality including but not limited to administration and enforcement of the Ontario Building Code Act, Ontario Plumbing Code and Municipal Building By-law including the issuance of permits, inspections and enforcement. This position provides advice and assistance to Council, Staff and the General Public on the Building Code and the Building Code Act.

The Manager's key priorities, in alignment with the Township's values and strategic plan, include leading Building Services in a manner that is sustaining, best-in-class, compliant, and ensures that the needs of the Township's departments, Community Members, Staff, and Council are met. The Manager provides advice to the General Manager, CAO and Council in the establishment and execution of Township strategies and processes, which result in the formulation and achievement of the Township's overall goals and objectives.

The successful candidate will be innovative, inclusive and adaptable; and will motivate, develop, empower and engage others. Additionally, they will have superior interpersonal and public relations skills to deal courteously and effectively with all levels of staff and government, elected officials, local boards/commissions, community groups and organizations, and the general public with the ability to exercise tact, diplomacy and good judgement at all times.

The position requires the completion of post-secondary education from an accredited educational institution, or equivalent training and/or experience, in Building, Engineering, Architecture, or other relevant discipline, and Certified Building Code Official (CBCO) designation and active membership in good standing of the Ontario Building Officials Association (OBOA). Additionally, position requires a minimum of eight (8) years of progressive, related experience, a minimum of three (3) years of successful and progressively more responsible management and leadership experience in public or private sector organization(s), and a valid Class 'G' driver's license in good standing. The following designations are considered an asset: Certified Engineering Technician (C.E.T.), Ontario Association of Property Standards Officer (OAPSO), and Registered Canadian Building Official (RCBO).

The salary range for this is \$46.18 to \$54.03 per hour with a 35-hour work week. Some overtime is required, including attendance at evening meetings. We also offer a comprehensive pension and benefit package (conditions may apply).

Join our team today and help transform the way local government connects with the community it serves.

Qualified and interested applicants are encouraged to do the following:

1. Reference the complete position description available on the Tay Township website – www.tay.ca/jobs
2. Submit a cover letter and resume via e-mail by **4:00 p.m., Thursday, June 30, 2022**

Human Resources

E-mail: HR@Tay.ca

Note: Please reference '**CBO**' at the beginning of the subject line.

We thank all applicants who apply, but only those candidates selected for an interview will be contacted.

Personal information is collected under the authority of the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act, will only be used for candidate selection. The Township of Tay is an equal opportunity employer. In accordance with the Accessible Canada Act, 2019 and all applicable provincial accessibility standards, upon request, accommodation will be provided by the Township of Tay throughout the recruitment, selection and/or assessment process to applicants with disabilities.